

**From:** [Hilty, Michael](#)  
**To:** [Miller, Natascha](#); [Byram, Katra](#); [Blacker, Noah](#); [Liu, Morgan](#); [Sanabria, Rachel](#); [Romero, Eugenia](#)  
**Cc:** [Fredal, James](#); [Griffith, Elizabeth M.](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Cody, Emily](#)  
**Subject:** German/NELC/Spanish 3689  
**Date:** Wednesday, June 8, 2022 9:30:00 AM  
**Attachments:** [image001.png](#)

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Good morning,

On Friday, May 13<sup>th</sup>, the Themes Panel of the ASC Curriculum Committee reviewed a new GE Theme: Lived Environments proposal for German/NELC/Spanish 3689. Please see below for the Panel's feedback.

The Panel did not vote on the proposal and would like the following feedback items addressed.

- The reviewing faculty request that the idea of Lived Environments be clarified within the course syllabus. Specifically, they ask that the specific Lived Environment being examined is stated and how this plans to be pursued throughout the course in the syllabus. They suggest that some of the explanatory information found in the GE submission forms (e.g., clear and specific connections to the Lived Environments theme) be moved into the course syllabus. They also suggest that additional details about the guest speaker and their content topics, especially if connected to the Lived Environments, be included in the syllabus schedule.
- The reviewing faculty request that the meeting time and length (even if simply generic) be added to the course syllabus in order to determine contact hours.
- On pages 6 and 7 of the course syllabi, the percentages in the grading chart do not match the percentages in parenthesis under the assignment descriptions. The reviewing faculty ask that this be corrected.
- Please provide a cover letter that details changes made in response to the reviewing faculty's feedback.

I will return German/NELC/Spanish 3689 to the departmental queues via curriculum.osu.edu in order to address the Panel's feedback.

Should you have any questions, please do not hesitate to reach out to Jim Fredal, faculty Chair of the ASCC Themes Panel, Liz Griffith, faculty Chair of the Theme Advisory Group: Lived Environments, or myself.

Best,  
Michael



**Michael Hilty**

Curriculum and Assessment Assistant

**ASC Curriculum and Assessment Services** The College of Arts and Sciences

306 Dulles Hall, 230 Annie and John Glenn Ave, Columbus, OH 43210

614-247-6089 Office

[hilty.70@osu.edu](mailto:hilty.70@osu.edu) / [ascas.osu.edu](http://ascas.osu.edu)

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